

# **Licensing Sub-Committee**

**Wednesday 21 June 2017 at 10.00 am**

**To be held at the Town Hall, Pinstone  
Street, Sheffield, S1 2HH**

**The Press and Public are Welcome to Attend**

## **Membership**

**Councillors Josie Paszek (Chair), Kieran Harpham and Adam Hurst  
Cliff Woodcraft (Reserve)**

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## **PUBLIC ACCESS TO THE MEETING**

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The Licensing Committee carries out a statutory licensing role, including licensing for taxis and public entertainment.

As a lot of the work of this Committee deals with individual cases, some meetings may not be open to members of the public.

Recording is allowed at Licensing Committee meetings under the direction of the Chair of the meeting. Please see the website or contact Democratic Services for details of the Council's protocol on audio/visual recording and photography at council meetings.

A copy of the agenda and reports is available on the Council's website at [www.sheffield.gov.uk](http://www.sheffield.gov.uk). You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday.

You may not be allowed to see some reports because they contain confidential information. These items are usually marked \* on the agenda.

If you require any further information please contact Harry Clarke on 0114 273 6183 or email [harry.clarke@sheffield.gov.uk](mailto:harry.clarke@sheffield.gov.uk).

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## **FACILITIES**

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There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

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**LICENSING SUB-COMMITTEE AGENDA  
21 JUNE 2017**

**Order of Business**

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- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**  
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest**  
Members to declare any interests they have in the business to be considered at the meeting
- 5. Hackney Carriage and Private Hire Licensing - Individual Cases\***  
Report of the Chief Licensing Officer.

<p>*(NOTE: The report at item 5 in the above agenda is not available to the public and press because it contains exempt information described in paragraphs 1 and 2 of Schedule 12A to the Local Government Act 1972 (as amended))</p>
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- 6. Local Government Act 1982 - Twisted Burger Company, 267 Fulwood Road, Sheffield S10 3BD**  
Report of the Chief Licensing Officer.
- 7. Local Government (Miscellaneous Provisions) Act 1982 - Street Trading Hot Food and Drink - Mobile**  
Report of the Chief Licensing Officer.

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## ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

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If you are present at a meeting of the Council, of its executive or any committee of the executive, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest (DPI)** relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period\* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

\*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
  - under which goods or services are to be provided or works are to be executed; and
  - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
  - the landlord is your council or authority; and
  - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
  - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
  - (b) either -
    - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
    - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Audit and Standards Committee in relation to a request for dispensation.

Further advice can be obtained from Gillian Duckworth, Director of Legal and Governance on 0114 2734018 or email [gillian.duckworth@sheffield.gov.uk](mailto:gillian.duckworth@sheffield.gov.uk).

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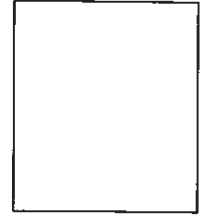
By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A of the Local Government Act 1972.

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## SHEFFIELD CITY COUNCIL Licensing Sub Committee Report



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**Report of:** Chief Licensing Officer, Head of Licensing

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**Date:** 21<sup>st</sup> June 2017

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**Subject:** Licensing Act 2003

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**Author of Report:** Clive Stephenson

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**Summary:** To consider an application to vary a premises licence made under the Licensing Act 2003.

Twisted Burger Company Ltd – 267 Fulwood Road

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**Recommendations:** That members carefully consider the representations made and take such steps, as the Sub Committee consider necessary for the promotion of the Licensing Objectives.

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**Background Papers:** Attached documents

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**Category of Report:** OPEN

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**REPORT OF THE CHIEF LICENSING OFFICER  
(HEAD OF LICENSING) TO THE LICENSING SUB COMMITTEE  
LICENSING ACT 2003**

**Ref No 72/17**

**Twisted Burger Company Limited 267 Fulwood Road Sheffield S10 3BD**

**1.0 PURPOSE OF REPORT**

1.1 To consider an application for the variation of a premises licence made under Section 34 of the Licensing Act 2003.

**2.0 THE APPLICATION**

2.1 The applicant is Twisted Burger Company Limited.

2.2 The application, which was received on 27<sup>th</sup> April 2017, is attached to this report labelled Appendix 'A'. Any blank pages have been omitted to save paper, but the original application will be available at the hearing.

2.3 A copy of the current Premises Licence is attached at Appendix 'B'.

2.4 During the consultation period, conditions have been proposed by the Responsible Authorities and subsequently agreed by the applicant. A copy of the agreed conditions are attached at Appendix 'C'.

**3.0 REASONS FOR REFERRAL**

3.1 Representations concerning the application have been received from the following and are attached at Appendix 'D':-

1 Health & Safety

3.2 The applicant and objectors have been invited to attend the hearing. Copies of the front page of the notices are attached to this report labelled Appendix 'E'

**4.0 FINANCIAL IMPLICATIONS**

4.1 There are no specific financial implications arising from this application. However, additional costs may be incurred should the matter go to appeal. In such an eventuality it may not be possible to recover all these costs. The impact of these additional costs (if any) will be kept under review and may be subject of a further report during the year.

**5.0 THE LEGAL POSITION**

5.1 The Licensing Act 2003 at section 4 (1) requires the Licensing Authority to carry out its functions with a view to promoting the Licensing Objectives which section 4(2) sets out as:-

- a) the prevention of crime and disorder,
- b) public safety,
- c) the prevention of public nuisance,
- d) the protection of children from harm.

5.2 Section 4(3) of the Licensing Act also requires the Licensing Authority to have regard to the published statement of Licensing Policy and any guidance issued by the Secretary of State under section 182.

## **6.0 HEARINGS REGULATIONS**

6.1 Regulations governing hearings under the Licensing Act 2003 have been made by the Secretary of State.

6.2 The Licensing Authority has provided all parties with the information required in the Regulations to the 2003 Act as set out at Appendix 'E'.

6.3 Attached at Appendix 'E' is the following: -

- a) a copy of the Notice of Hearing;
- b) the rights of a party provided in Regulations 15 and 16;
- c) the consequences if a party does not attend or is not represented at the hearing
- d) the procedure to be followed at the hearing.

## **7.0 APPEALS**

7.1 The Licensing Act 2003 section 181 and Schedule 5 makes provision for appeals to be made by the applicant and those making representations against decisions of the Licensing Authority to the Magistrates' Court.

## **8.0 RECOMMENDATIONS**

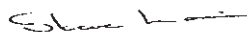
8.1 That Members carefully consider the representations made and take such steps as the Sub Committee consider appropriate for the promotion of the Licensing Objectives.

## **9.0 OPTIONS OPEN TO THE COMMITTEE**

9.1 To vary the premises licence in the terms requested.

9.2 To vary the premises licence with conditions.

9.3 To reject the whole or part of the application.



Stephen Lonnia  
Chief Licensing Officer  
Head of Licensing

20<sup>th</sup> June 2017

# Appendix A

The Application

A1

**Application to vary a  
premises licence under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

**I/We** TWISTED BURGER COMPANY  
(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number

**Part 1 – Premises Details**

Postal address of premises or, if none, ordnance survey map reference or description

267 FULWOOD ROAD

Post town

SHEFFIELD

Postcode

S10 3RD

Telephone number at premises (if any)

0114 327 1850

Non-domestic rateable value of premises

£ 5500

**Part 2 – Applicant details**

Daytime contact  
telephone number

[REDACTED]

E-mail address (optional)

Current postal address if different  
from premises address

Post town

Postcode

A2

Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible?

Yes

No

If not, from what date do you want the variation to take effect?

DD	MM	YYYY

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1)  Yes  No

Please describe briefly the nature of the proposed variation (Please see guidance note 2)

EXTEND THE SALE OF ALCOHOL AND THE PLAYING OF RECORDED MUSIC ON A SUNDAY  
INCLUSION OF LOWER GROUND FLOOR.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

N/A



**Part 4 Operating Schedule**

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

**Provision of regulated entertainment (Please see guidance note 3)**

**Please tick all that apply**

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

E

AL

Live music Standard days and timings (please read guidance note 8)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 5)		
Mon					
Tue			State any seasonal variations for the performance of live music (please read guidance note 6)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 7)		
Fri					
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 8)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 5) BACKGROUND MUSIC		
Mon	8:00	23:30			
Tue	8:00	23:30	State any seasonal variations for the playing of recorded music (please read guidance note 6)		
Wed	8:00	23:30			
Thur	8:00	23:30	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 7)		
Fri	8:00	23:30			
Sat	8:00	23:30			
Sun	8:00	23:00			

G

A5

Performances of dance Standard days and timings (please read guidance note 8)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 5)	Both	<input type="checkbox"/>
Tue					
Wed					
Thur			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 6)		
Fri					
Sat					
Sun			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
Mon				<u>Please give further details here</u> (please read guidance note 5)	Outdoors
Tue			Both		<input type="checkbox"/>
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 6)		
Fri					
Sat					
Sun			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		

I

Late night refreshment Standard days and timings (please read guidance note 8)			<u>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	11 PM	12 AM	<u>Please give further details here</u> (please read guidance note 5)	Both	<input checked="" type="checkbox"/>

AG

Tue	11PM	12AM	
Wed	11PM	12AM	<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 6)
Thur	11PM	12AM	
Fri	11PM	12AM	<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 7)
Sat	11PM	12AM	
Sun	11PM	11:30PM	

J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 8)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 9)	On the premises	<input type="checkbox"/>
				Off the premises	<input checked="" type="checkbox"/>
			Both	<input checked="" type="checkbox"/>	
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 6)		
Mon	12:00	00:00			
Tue	12:00	00:00			
Wed	12:00	00:00			
Thur	12:00	00:00	<b>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 7)		
Fri	12:00	00:00			
Sat	12:00	00:00			
Sun	12:00	23:30			

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10).

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 8)			<b>State any seasonal variations</b> (please read guidance note 6)
Day	Start	Finish	
Mon	8:00	23:30 00:30	<b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 7)
Tue	8:00	23:30 00:30	
Wed	8:00	22:30 00:30	
Thur	8:00	23:30 00:30	
Fri	8:00	23:30 00:30	
Sat	8:00	23:30 00:30	
Sun	8:00	23:00 00:00	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

Please tick as appropriate

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

DO NOT CURRENTLY HAVE THEM

Checklist:


Please tick to indicate agreement

- I have made or enclosed payment of the fee; or
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I understand that I must now advertise my application.
- I have enclosed the premises licence or relevant part of it or explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Part 5 – Signatures (please read guidance note 12)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

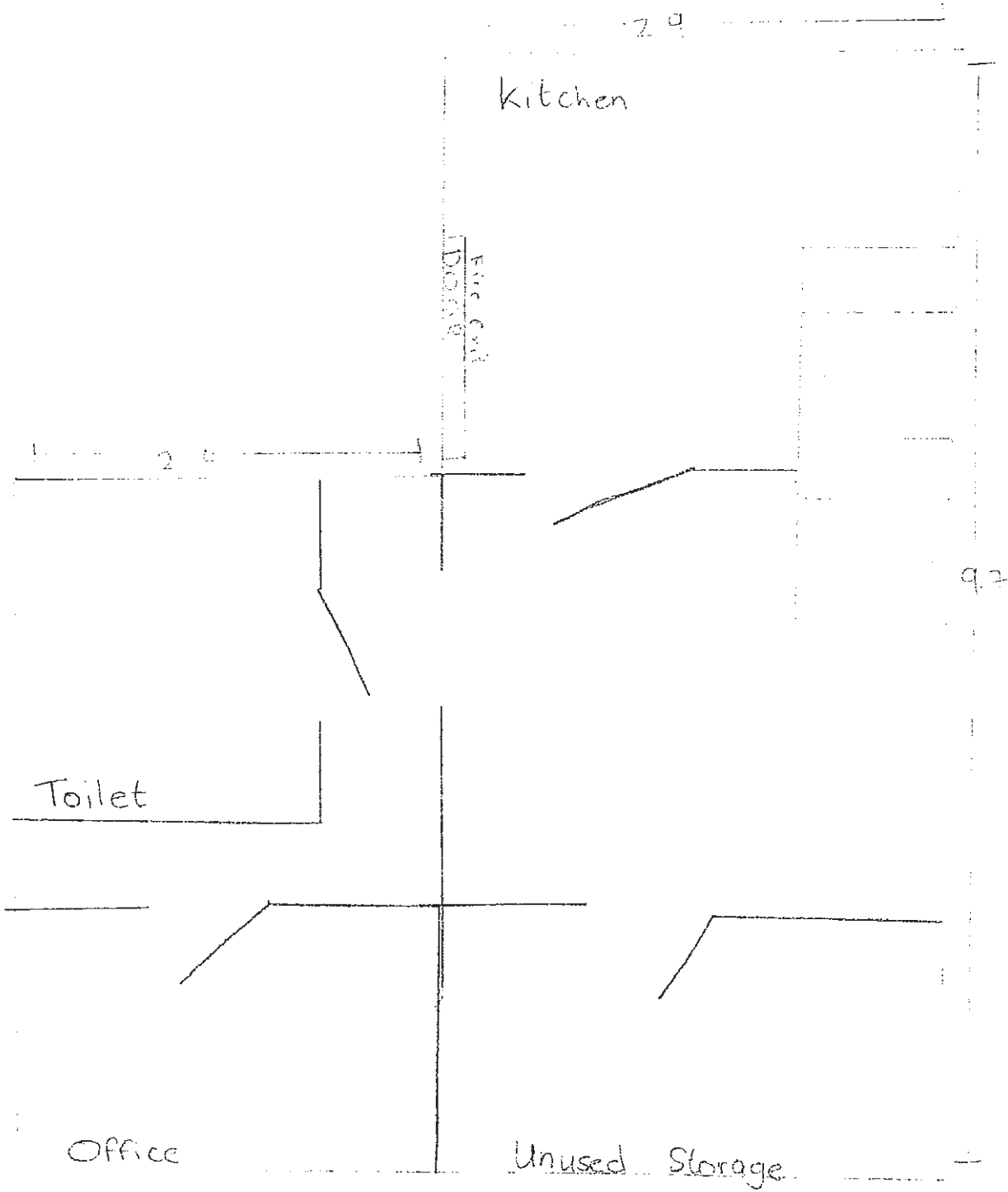
Signature	
Date	27/4/17
Capacity	M.D

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (please read guidance note 14). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

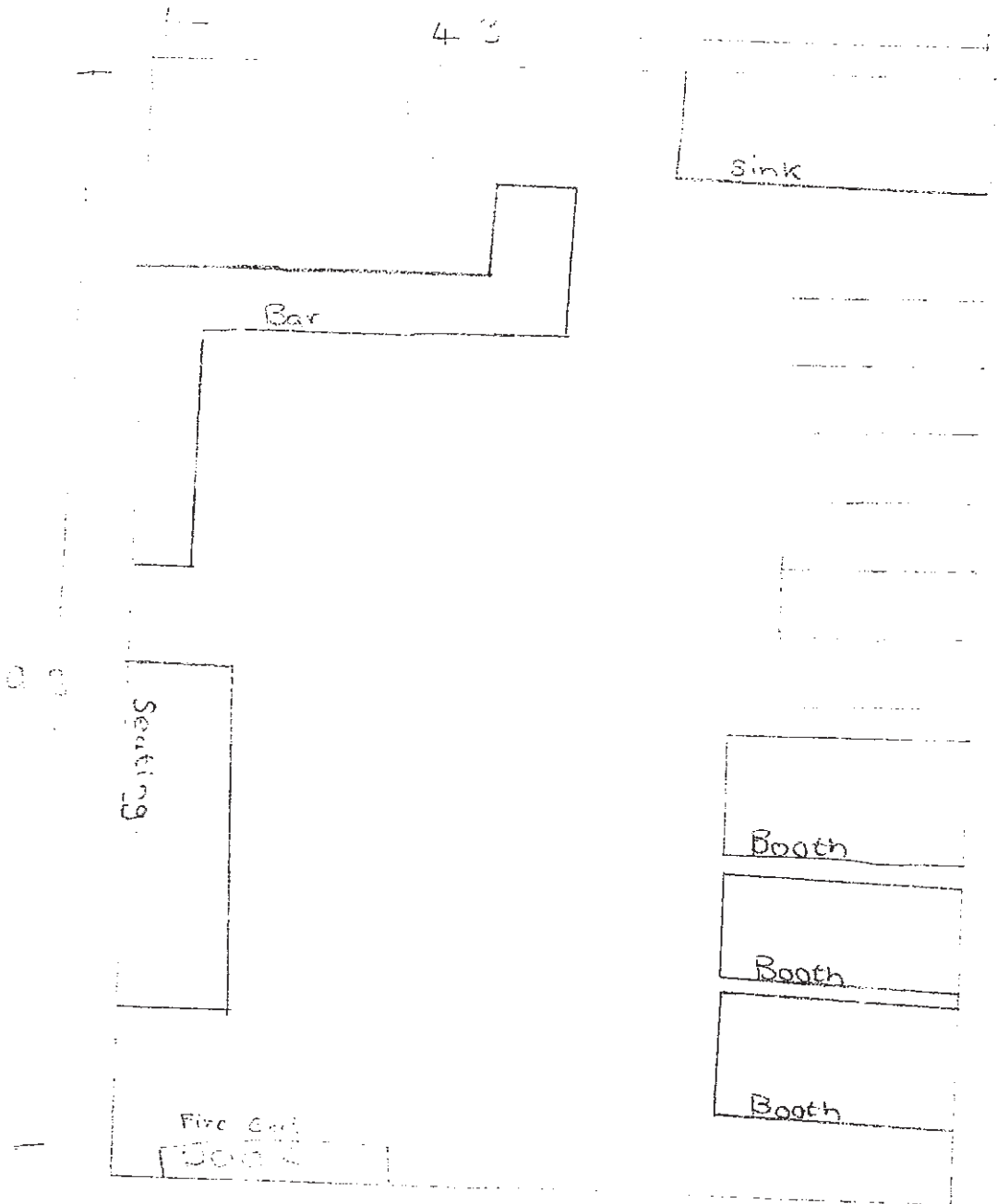
<b>Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 15)</b>			
<b>Post town</b>		<b>Post code</b>	
<b>Telephone number (if any)</b>			
<b>If you would prefer us to correspond with you by e-mail, your e-mail address (optional)</b>			

Downstairs



A10

Job





# Appendix B

Current Premises Licence

# Licensing Act 2003 Premises Licence

Issue No: 7

## SY001093 PR

### LOCAL AUTHORITY



**Licensing Service**  
**Place Portfolio**  
Block C Staniforth Road Depot  
Staniforth Road  
Sheffield  
S9 3HD  
Tel: 0114 2734264  
Email: [licensing@sheffield.gov.uk](mailto:licensing@sheffield.gov.uk)  
Website: [www.sheffield.gov.uk/licensing](http://www.sheffield.gov.uk/licensing)

The Sheffield City Council being the Licensing Authority under the above Act, hereby grant this licence in accordance with the requirements of the Licensing Act 2003 in respect of and subject to the conditions attached:

### Part 1 - Premises Details

#### POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDANCE SURVEY MAP REFERENCE OR DESCRIPTION

**[REDACTED] (fka [REDACTED])**

267 Fulwood Road, Sheffield, South Yorkshire, S10 3BD.

Telephone 0114 266 6695

#### WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

#### LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- any playing of recorded music
- the supply of alcohol

#### THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity	Day	Time From	Time To
<b>F. Playing of recorded music (Indoors)</b>			
	Sunday	Noon	9:30pm
	Monday	Noon	11:30pm
	Tuesday	Noon	11:30pm
	Wednesday	Noon	11:30pm
	Thursday	Noon	11:30pm
	Friday	Noon	11:30pm
	Saturday	Noon	11:30pm
<b>J. Supply of alcohol for consumption ON the premises only</b>			
	Sunday	Noon	9:00pm
	Monday	Noon	11:00pm
	Tuesday	Noon	11:00pm
	Wednesday	Noon	11:00pm
	Thursday	Noon	11:00pm
	Friday	Noon	11:00pm
	Saturday	Noon	11:00pm

# Licensing Act 2003 Premises Licence

Issue No: 7

## SY001093 PR

### THE OPENING HOURS OF THE PREMISES

	Time From	Time To
Sunday	Noon	9:30pm
Monday	Noon	11:30pm
Tuesday	Noon	11:30pm
Wednesday	Noon	11:30pm
Thursday	Noon	11:30pm
Friday	Noon	11:30pm
Saturday	Noon	11:30pm

#### PLEASE NOTE:

In the event, that the hours permitted on this premises licence differ from those authorised on your planning consent, you **MUST ONLY** operate to which ever is the most restrictive permission.

Both Licensing and Planning carry out enforcement activities and if you are found to be in breach of either your premises licence and / or your planning consent, it may result in legal action being taken against you.

### WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- J. Supply of alcohol for consumption ON the premises only

### Part 2

### NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE

 Crookes, Sheffield, South Yorkshire, 

 Crookes, Sheffield, South Yorkshire, 

### REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

### NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

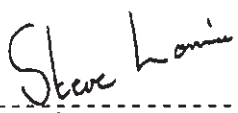
 South Yorkshire, 

### PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL

Licence No: \_\_\_\_\_ Issued by: \_\_\_\_\_

### LICENCE DATES

This Premises Licence shall be in force from the **24 November, 2005**  
Issued on **8 February, 2006**



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**Steve Lonnia**  
Head of Licensing Services  
On behalf of Sheffield City Council (Issuing Licensing Authority)



## ANNEXES

### Annex 1A - Mandatory Conditions

#### **Mandatory Condition 1 (Section 19 ss 2)**

Where a licence authorises the sale of alcohol then no supply of alcohol may be made under the premises licence -

- (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
- (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

#### **Mandatory Condition 2 (Section 19 ss 3)**

Where a licence authorises the sale of alcohol then every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

#### **Mandatory Condition 3 (Section 20)**

1. Where a premises licence authorises the exhibition of films, the licence includes the following conditions relating to the admission of children to the exhibition:
  - (a) The admission of children (under 18) to the exhibition of any film must be restricted in accordance with the classification set by the film classification body (currently the BBFC).
  - (b) In a case where there is no classification given by the classification body (the BBFC) the admission of children to the exhibition of any film must be restricted in accordance with any recommendation given by the Licensing Authority.
2. In this section -
  - "children" means persons aged under 18; and
  - "film classification body" means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c.39) (authority to determine suitability of video works for classification).

#### **Mandatory Condition 4 (Section 21)**

Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity each such individual must be licensed by the Security Industry Authority.

### Annex 1B - Mandatory Condition effective from 28<sup>th</sup> May 2014:

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

### Annex 1C - Mandatory Conditions effective from 1<sup>st</sup> October 2014:

- 1.-(1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
  - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises-
    - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to-
      - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on

ANNEXES continued ...

to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

3.-(1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either-

(a) a holographic mark, or

(b) an ultraviolet feature.

4. The responsible person must ensure that-

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures-

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

### Annex 2 - Conditions consistent with the operating schedule

1. Anti social behaviour from customers will not be tolerated and will lead to a refusal of service.

2. Children are to be supervised at all times.

3. A colour CCTV system to the specification of South Yorkshire Police will be fitted, maintained and in use at all times whilst the premises are open. The CCTV images will be stored for 31 days and police and authorised officers of the council will be given access to images for purposes in connection with the prevention and detection of crime and disorder. Members of the management

B5

# Licensing Act 2003 Premises Licence

Issue No: 7

## SY001093 PR

ANNEXES continued ...

team will be trained in the use of the system. A copy of the specification dated January 2010 will be available at all times for inspection by the police and authorised officers.

4. The holder of the premises licence shall nominate a member of staff to remove and dispose of any litter outside the premises originating from their business.

5. There shall be no adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

### Annex 3 - Conditions attached after a hearing by the licensing authority

### Annex 4 - Plans

Drawing Number: A13-150/04

Revision: X

Date: 04/02/2014



36

# Licensing Act 2003

Issue No: 7

# Premises Licence Summary SY001093 PR

## LOCAL AUTHORITY



### Licensing Service

#### Place Portfolio

Block C Staniforth Road Depot  
Staniforth Road  
Sheffield  
S9 3HD

Tel: 0114 2734264

Email: [licensing@sheffield.gov.uk](mailto:licensing@sheffield.gov.uk)

Website: [www.sheffield.gov.uk/licensing](http://www.sheffield.gov.uk/licensing)

The Sheffield City Council being the Licensing Authority under the above Act, hereby grant this licence in accordance with the requirements of the Licensing Act 2003 in respect of and subject to the conditions attached:

## Premises Details

### POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

[REDACTED] (fka [REDACTED])

267 Fulwood Road, Sheffield, South Yorkshire, S10 3BD.

Telephone 0114 266 669£

### WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

### LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- any playing of recorded music
- the supply of alcohol

### THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity	Day	Time From	Time To
F. Playing of recorded music (Indoors)			
	Sunday	Noon	9:30pm
	Monday	Noon	11:30pm
	Tuesday	Noon	11:30pm
	Wednesday	Noon	11:30pm
	Thursday	Noon	11:30pm
	Friday	Noon	11:30pm
	Saturday	Noon	11:30pm
J. Supply of alcohol for consumption ON the premises only			
	Sunday	Noon	9:00pm
	Monday	Noon	11:00pm
	Tuesday	Noon	11:00pm
	Wednesday	Noon	11:00pm
	Thursday	Noon	11:00pm
	Friday	Noon	11:00pm
	Saturday	Noon	11:00pm



B7

# Licensing Act 2003

Issue No: 7

# Premises Licence Summary SY001093 PR

### THE OPENING HOURS OF THE PREMISES

Day	Time From	Time To
Sunday	Noon	9:30pm
Monday	Noon	11:30pm
Tuesday	Noon	11:30pm
Wednesday	Noon	11:30pm
Thursday	Noon	11:30pm
Friday	Noon	11:30pm
Saturday	Noon	11:30pm

#### PLEASE NOTE:

In the event, that the hours permitted on this premises licence differ from those authorised on your planning consent, you MUST ONLY operate to which ever is the most restrictive permission.

Both Licensing and Planning carry out enforcement activities and if you are found to be in breach of either your premises licence and / or your planning consent, it may result in legal action being taken against you.

### WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- J. Supply of alcohol for consumption ON the premises only

### NAME, (REGISTERED) ADDRESS OF HOLDER OF PREMISES LICENCE

[Redacted]  
 [Redacted] Crookes, Sheffield, South Yorkshire, [Redacted] 7542000164  
 [Redacted]  
 [Redacted] Crookes, Sheffield, South Yorkshire, [Redacted] 7542000164

### REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

### NAME OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

[Redacted]

### STATE WHETHER ACCESS TO THE PREMISES BY CHILDREN IS RESTRICTED OR PROHIBITED

Not applicable

### LICENCE DATES

This premises licence shall be in force from 24 November, 2005  
Issued on 8 February, 2006

Steve Lonnia  
Head of Licensing Services  
On behalf of Sheffield City Council (Issuing licensing authority)



# Appendix C

Agreed Responsible Authority Conditions

Updated

C1

**Delamore Lindsey**

---

**From:** SHEFFIELD\_Licensing <Sheffield.Liquor-Licensing@southyorks.pnn.police.uk>  
**Sent:** 05 May 2017 11:57  
**To:** licensingservice  
**Subject:** FW: Application to vary 267 Fulwood Road  
**Attachments:** image002.png

Hi All,

Please see agreement regarding recent variation at 267 Fulwood Road:

- Drinks may not be removed from the premises in open containers save for consumption in any external area provided for that purpose
- The Challenge 25 scheme must operate including a refusals log, signage and the maintenance of staff training records.

Thanks

Lucy

Sheffield Licensing Section  
South Yorkshire Police  
Force Headquarters  
Carbrook House  
5 Carbrook Hall Road  
Sheffield  
S9 2EH

Licensing Team

Lucy Adams 0114 [REDACTED]

Tracey Klein 0114 [REDACTED]

Andrea Marsden 0114 [REDACTED]

Cheryl Topham 0114 [REDACTED]

Alicia Marsden 0114 [REDACTED]

Daniel Barraclough 0114 [REDACTED]

Fax 0114 2523688 Internal 8688

<http://www.southyorkshire.police.uk/>



Please be advised that the content of emails may be submitted as evidence to a Licensing hearing should issues arising not be resolved. The Local Council may post them as part of the process on their Website which has public access.

To find out who your local Safer Neighbourhood Team officer is, how to contact them, and to find out what's happening in your area enter your postcode at <http://neighbourhood.southyorks.police.uk>

**From:** Nick Tripp [mailto:[REDACTED]]  
**Sent:** 04 May 2017 09:52

To: SHEFFIELD\_Licensing  
Subject: Re: Application to vary 267 Fulwood Road

C2

Hi Lucy

Thanks for your email.

Yes I will be more than happy to adopt the below.

Best regards

Nick

On Thu, 4 May 2017 at 09:46, SHEFFIELD\_Licensing <[Sheffield.Liquor-Licensing@southyorks.pnn.police.uk](mailto:Sheffield.Liquor-Licensing@southyorks.pnn.police.uk)> wrote:

Dear Nick,

Following receipt of your above application I would be obliged if you could confirm whether you are willing to adopt the practices below in order to further promote the four licensing objectives:

- Drinks may not be removed from the premises in open containers save for consumption in any external area provided for that purpose
- The Challenge 25 scheme must operate including a refusals log, signage and the maintenance of staff training records.

Kind regards

Lucy

Sheffield Licensing Section

South Yorkshire Police  
Force Headquarters

Carbrook House

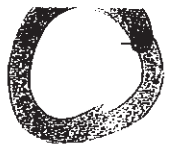
5 Carbrook Hall Road

Sheffield

# Appendix D

Objections  
1 Health & Safety

**Delamore Lindsey**



DI

**From:** Pitts Steven  
**Sent:** 22 May 2017 10:21  
**To:** Delamore Lindsey  
**Cc:** licensingservice; Gibbons Sean (DEL); Lobo Rose  
**Subject:** RE: Twisted burger Company 267 Fulwood Road Sheffield S10 3BD serial no 599851  
**Attachments:** Twisted Burger Co.doc

This emailed representation is made in accordance with the agreement with the Licensing Authority on the 18th October 2006 to accept representations by email.

Dear Lindsey,

I have asked the applicant to clarify the application to vary the premises licence regarding including the lower ground floor basement area for licensable activities which he has failed to do. I have no alternative than to object on the grounds of Public Safety as the basement area shown on the plan submitted is not acceptable for this purpose.

Regards,

Steve Pitts

---

**From:** Delamore Lindsey  
**Sent:** 19 May 2017 09:22  
**To:** Pitts Steven  
**Cc:** Gibbons Sean (DEL)  
**Subject:** RE: Twisted burger Company 267 Fulwood Road Sheffield S10 3BD

Good Morning Steve,

Please find attached the up to date licence and plan for 267 Fulwood Road

Kind Regards,

Lindsey Delamore  
Senior Licensing Analyst & Processing Officer

**NEW**

**Pre-Application Advice & Consultancy Service**

**Do you need help with your application or just want it checking?**

**Then give us a call on 0114 273 4264**

**This new service starts on Monday 6<sup>th</sup> February 2017**

**Business Strategy & Regulation**

Director of Business Strategy & Regulation: Mick Crofts

**Environmental Regulation**

5<sup>th</sup> Floor North, Howden House • Sheffield • S1 2SH

Fax No. (0114) 273 6464

D2

Officer: Mr S. Pitts

Tel: 0114 273 4616

Ref: Twisted/HS/SPI

Date: 22 May 2017

Twisted Burger Company

267, Fulwood Road

Sheffield

S10 3BD

Dear Sir

**Licensing act 2003**

**Application to Vary a Premises Licence**

**Premises: Twisted Burger Company 267 Fulwood Rd. Sheff. S10**

I have asked you to clarify your application to vary the premises licence regarding the inclusion of the lower ground floor basement area for licensable activities which you have failed to do. I have no alternative than to object on the grounds of Public Safety as the basement area shown on the plan submitted is not acceptable for this purpose.

I trust the aforementioned information will enable you to take the appropriate action, however, should you have any queries, please contact me on the telephone number shown.

Yours faithfully

Mr S. Pitts  
Environmental Health Technician  
Environmental Regulation  
Health and Safety Enforcement  
5<sup>th</sup> Floor North  
Howden House  
1 Union Street  
Sheffield  
S1 2HS

Tel 0114 2734616

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Email Address: [HealthProtection@sheffield.gov.uk](mailto:HealthProtection@sheffield.gov.uk)

Visit us at: [www.sheffield.gov.uk/environment/how-we-work/health-protection/](http://www.sheffield.gov.uk/environment/how-we-work/health-protection/)

Large print versions of this letter  
are available by telephoning

(0114) 273 4415/273 5774 Page 60

# Appendix E

Hearing Notices / Regulations / Procedures

**Notice of hearing of representations  
in respect of the following application:  
LA03 Variation of a Premises Licence Application**

Twisted Burger Company Limited  
267 Fulwood Road  
Sheffield  
S10 3BD

E1

Emailed to

The Sheffield City Council being the licensing authority, on the 27<sup>th</sup> April 2017 received your application in respect of the premises known as;

**267 Fulwood Road Sheffield S10 3BD**

During the consultation period, the Council received representations from the following authorities / interested parties:

**1 Environmental Protection Services**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on **Wednesday 21<sup>st</sup> June at 10.00am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) Your response to the representations made, upon which you may ask and be asked questions by the parties to the hearing.
- 2) You may also be asked questions by the parties to the hearing, relating to your application for a licence.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 12<sup>th</sup> June 2017

Signed: Clive Stephenson  
The officer appointed for this purpose  
Licensing Officer

Please address any communications to: Licensing Service, Sheffield City Council, Block C Staniforth Road Depot Staniforth Road Sheffield S9 3HD. [licensing@sheffield.gov.uk](mailto:licensing@sheffield.gov.uk)



Form LAR 1  
Regulation 8

E2

Notice of actions following receipt of notice of hearing

To Licensing Service,  
Sheffield City Council  
Block C Staniforth Road Depot  
Staniforth Road  
Sheffield  
S9 3HD

I  
of Twisted Burger Co Limited

hereby confirm that I have received the Notice of Hearing dated 7<sup>th</sup> June 2017 and notify you as follows (please complete):

- I intend to attend the hearing at 10.00am on Wednesday 21<sup>st</sup> June 2017
- I do not intend to attend the hearing
- I intend to be represented at the hearing by: .....
- I consider the hearing to be unnecessary because: .....  
.....
- I request that .....should appear at the hearing and set out below the point or points on which this person may be able to assist the authority in relation to this application, representations or notice of the party making the request.

Dated: ..... Signed.....

Please see Regulation 8 overleaf

Please complete this form and return it to:  
Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD.

[licensing@sheffield.gov.uk](mailto:licensing@sheffield.gov.uk)



E3

**Notice of hearing of representations  
in respect of the following application:  
LA03 Variation of a Premises Licence Application**

Steve Pitts  
Environmental Health Technician  
Environmental Regulation  
Sheffield City Council

Sent by e-mail to [steven.pitts@sheffield.gov.uk](mailto:steven.pitts@sheffield.gov.uk)

The Sheffield City Council being the licensing authority, on the 13<sup>th</sup> January 2017 received an application in respect of the premises known as;

267 Fulwood Road Sheffield S10 3BD

During the consultation period, the Council received representations from the following authorities / interested parties:

**1 Environmental Regulation**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on **Wednesday 21<sup>st</sup> June at 10.00am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) Your response to the representations made, upon which you may ask and be asked questions by the parties to the hearing.
- 2) You may also be asked questions by the parties to the hearing, relating to your application for a licence.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 7<sup>th</sup> June 2017

Signed: Clive Stephenson  
The officer appointed for this purpose  
Licensing Officer

Please address any communications to: Licensing Service, Sheffield City Council, Block C Staniforth Road Depot Staniforth Road Sheffield S9 3HD. [licensing@sheffield.gov.uk](mailto:licensing@sheffield.gov.uk)

## Regulation 8

E4

- (1) A party shall give to the authority within the period of time provided for in the following provisions of this regulation a notice stating –
  - (a) whether he intends to attend or be represented at the hearing;
  - (b) whether he considers a hearing to be unnecessary
- (2) In a case where a party wishes any other person (other than the person he intends to represent him at the hearing) to appear at the hearing, the notice referred to in paragraph (1) shall contain a request for permission for such other person to appear at the hearing accompanied by details of the name of that person and a brief description of the point or points on which that person may be able to assist the authority in relation to the application, representations or notice of the party making the request.
- (3) In the case of a hearing under –
  - (a) section 48(3)(a) (cancellation of interim authority notice following police objection), or
  - (b) section 105(2)(a) (counter notice following police objection to temporary event notice),

the party shall give the notice no later than one working day before the day or the first day on which the hearing is to be held.

- (4) In the case of a hearing under –
  - (a) section 167(5)(a) (review of premises licence following closure order),
  - (b) paragraph 4(3)(a) of Schedule 8 (determination of application for conversion of existing licence), paragraph 16(3)(a) of Schedule 8 (determination of application for conversion of existing club certificate)
  - (c) paragraph 26(3)(a) of Schedule 8 (determination of application by holder of justices' licence for grant of personal licence),

the party shall give the notice no later than two working days before the day or the first day on which the hearing is to be held.

- (5) In any other case, the party shall give the notice no later than five working days before the day or the first day on which the hearing is to be held.

## NOTES

ES

### Right of attendance, assistance and representation

15. Subject to regulations 14(2) and 25, a party may attend the hearing and may be assisted or represented by any person whether or not that person is legally qualified.

### Representations and supporting information

16. At the hearing a party shall be entitled to –
- (a) in response to a point upon which the authority has given notice to a party that it will want clarification under regulation 7(1)(d), give further information in support of their application, representations or notice (as applicable),
  - (b) if given permission by the authority, question any other party; and
  - (c) address the authority

### Failure of parties to attend the hearing

20. – (1) If a party has informed the authority that he does not intend to attend or be represented at a hearing, the hearing may proceed in his absence.
- (2) If a party who has not so indicated fails to attend or be represented at a hearing the authority may:–
- (a) where it considers it to be necessary in the public interest, adjourn the hearing to a specified date, or
  - (b) hold the hearing in the party's absence.
- (3) Where the authority holds the hearing in the absence of a party, the authority shall consider at the hearing the application, representations or notice made by that party.
- (4) Where the authority adjourns the hearing to a specified date it must forthwith notify the parties of the date, time and place to which the hearing has been adjourned.

### Procedure at hearing

21. Subject to the provisions of the Regulations, the authority shall determine the procedure to be followed at the hearing.
22. At the beginning of the hearing, the authority shall explain to the parties the procedure which it proposes to follow at the hearing and shall consider any request made by a party under regulation 8(2) for permission for another person to appear at the hearing, such permission shall not be unreasonably withheld.
23. A hearing shall take the form of a discussion led by the authority and cross-examination shall not be permitted unless the authority considers that cross-examination is required for it to consider the representations, application or notice as the case may require.
24. The authority must allow the parties an equal maximum period of time in which to exercise their rights provided for at regulation 16.
25. The authority may require any person attending the hearing who in their opinion is behaving in a disruptive manner to leave the hearing and may –
- (a) refuse to permit that person to return, or
  - (b) permit him to return only on such conditions as the authority may specify,
- but such a person may, before the end of the hearing, submit to the authority in writing any information which they would have been entitled to give orally had they not been required to leave.

## Licensing Act 2003 – Hearing Procedure – Regulation 7 (1)

ED

**This procedure has been drawn up in accordance with the Licensing Act 2003 to assist those parties attending Licensing Committee hearings.**

1. The hearing before the Council is Quasi Judicial.
  2. The Chair of the Licensing Committee will introduce the Committee and ask officers to introduce themselves.
  3. The Chair will ask the applicants to formally introduce themselves.
  4. The Solicitor to the Committee will outline the procedure to be followed at the hearing.
  5. Hearing Procedure:-
    - (a) The Licensing Officer will introduce the report.
    - (b) Questions concerning the report can be asked both by Members and the applicant.
    - (c) The Licensing Officer will introduce in turn representatives for the Responsible Authority and Interested Parties who will be asked to detail their relevant representations.
    - (d) Members may ask questions of those parties
    - (e) With the leave of the Chair the applicant or his representative may cross examine the representatives of the Responsible Authorities and Interested Parties.
    - (f) The applicant/licensee (or his/her nominated representative) will then be asked to:-
      - (i) detail the application;
      - (ii) provide clarification on the application and respond to the representations made.
    - (g) The applicant/licensee (or his/her nominated representative) may then be asked questions by members and with the leave of the Chair from the other parties present.
    - (h) The applicant will then be given the opportunity to sum up the application.
    - (i) The Licensing Officer will then detail the options.
    - (j) There will then be a private session for members to take legal advice and consider the application.
  6. The decision of the Licensing Committee will be given in accordance with the requirements of the Licensing Act 2003 and regulations made there under.
- NB:
- 1) At any time in the Licensing Process Members of the Committee may request legal advice from the Solicitor to the Committee. This advice may be given in open session or in private.
  - 2) The Committee Hearing will be held in public unless and in accordance with the Regulations the Committee determine that the public should be excluded.

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## SHEFFIELD CITY COUNCIL Committee Report

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<b>Report of:</b>	Chief Licensing Officer, Head of Licensing
<hr/>	
<b>Date:</b>	21 <sup>st</sup> June 2017
<hr/>	
<b>Subject:</b>	Street Trading Application for a Mobile Fruit & Veg Street Trading Consent
<hr/>	
<b>Author of Report:</b>	Clive Stephenson
<hr/>	
<b>Summary:</b>	To consider an application for a street trading consent . Mobile Hot food.
<hr/>	
<b>Background Papers:</b>	As attached <u><a href="#">Street Trading Policy</a></u>
<hr/>	
<b>Category of Report:</b>	OPEN
<hr/>	

**REPORT OF THE CHIEF LICENSING OFFICER,  
HEAD OF LICENSING TO THE LICENSING SUB COMMITTEE**

**REF No: 74/17**

**LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982**

**STREET TRADING – Hot food & Drink - Mobile**

**1.0 PURPOSE OF REPORT**

1.1 To consider an application for the grant of a Mobile Street Trading consent to trade at various location in Sheffield.

**2.0 INTRODUCTION**

2.1 The Council as a Licensing Authority have power under the provision of the 1982 Act to regulate Street Trading in the City.

2.2 A Street Trading Consent is required to trade on any Street (which includes roads, footways, forecourts, or other areas to which the public have access) within the Sheffield City Boundary.

2.3 The Licensing Committee at it's meeting of 29<sup>th</sup> January 2002 passed the following resolution:

1. That under the provisions of schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982:
  - (a) all streets (which includes roads, footways, forecourts or other areas to which the public have access) within the Sheffield City boundary, shall be designated consent streets and;
  - (b) such street trading designation shall take effect as from the 1<sup>st</sup> April 2002; and
  - (c) all previous designations in relation to street trading will be rescinded as a result of the designation set out above.
2. The effect of this resolution is that from 1<sup>st</sup> April 2002, it will be an offence to engage in street trading in any street or any other place identified in the above resolution without being authorised to do so by consent from the City Council.

2.4 A Local Authority may attach conditions to a Street Trading Consent. The conditions may include conditions to prevent obstruction of the street and danger to persons using the street or nuisance or annoyance.

2.5 A Street Trading Consent may only be granted for a maximum period of twelve months.



2.6 There is no appeal procedure against the refusal or revocation of any consent. An applicant may, however apply for judicial review of the Council's decision.

### **3.0 THE APPLICATION**

3.1 The applicant is a Mr Iqbal Khan a copy of the application is attached at Appendix 'A'.

3.2 The application was submitted on 16<sup>th</sup> May 2017.

3.3 The application is to serve hot food and drinks in, Burngreave, Darnall, Firth Park, Tinsley and Handsworth areas of Sheffield

3.4 The application was circulated, in the usual manner, to South Yorkshire Police, South Yorkshire Fire and Rescue, Highways and Planning, and City Centre Management. Notices were erected by Licensing Officers at the site advertising the application and notice was also given to shops and anyone that might be affected by the applications within the immediate vicinity.

3.5 No Objections have been raised.

### **4.0 REASONS FOR REFERRAL**

4.1 The application has been referred to the Sub-Licensing Committee for their consideration as Licensing Officers do not have delegated powers to approve this application as it does not meet the criteria as set out in the Street Trading Policy.

4.2 The application is for Mobile Hot Food. There are no consents issued for Mobile hot food. Mobile consents are for Ice Cream and Fruit & Vegetables.

4.3 Members should consider all the information provided by the applicant both in their written application and in person at the hearing.

4.4 The applicant has been invited to attend the Licensing Committee hearing. Copies of the invites are attached at Appendix 'B'.

4.5 A copy of the hearing procedure is attached at Appendix 'C'.

### **5.0 FINANCIAL IMPLICATIONS**

5.1 The Street Trading Policy states that fees will be set and reviewed annually on a full cost recovery basis. The level of fee takes into account the location, duration of consent, the trading hours and articles to be sold as well as the enforcement of terms and conditions.

5.2 Fees for static consents are determined at the grant of the application therefore there are no financial implications arising from this report.

### **6.0 RECOMMENDATIONS**

6.1 That Members consider all the relevant information available, any representations that may be made take regard of their policy before making a decision.

## **7.0 OPTIONS OPEN TO THE COMMITTEE**

- 7.1 To grant the application for a Static Street Trading Consent at location applied for.
- 7.2 To grant the application with amendments.
- 7.3 To defer the matter for further consideration.
- 7.4 To refuse the grant of the Static Street Trading Consent .

Steve Lonnia  
Head of Licensing  
Block C Staniforth Road  
Staniforth Road  
Sheffield  
S9 3HD

21<sup>st</sup> June 2017.

# Appendix A

Application

## Application for a MOBILE Fruit & Vegetable Street Trading Consent

### Notes to Applicant

All questions must be answered unless otherwise stated.  
If relevant questions are not answered, the application will be deemed incomplete and returned to the Applicant.

\*I / \*WE HEREBY APPLY to the Sheffield City Council for the grant of a Mobile fruit / vegetable and other traders street trading consent (\*delete as appropriate).

### A. THE APPLICANT(S)

		1 <sup>st</sup> Applicant (Mr/Mrs/Miss/other)	2 <sup>nd</sup> Applicant (Mr/Mrs/Miss/other)
Q1	Full name(s) of the applicant	IQBAL KHAN	
Q2	Applicant(s) permanent private address	RABY ST SHEFFIELD S9 1SQ	
Q3	Date of birth	JUNE 1956	
Q4	Nationality and place of birth	BRITISH & PAKISTANI	
Q5	National Insurance No.	[REDACTED]	
Q6	Do you have the legal right to work and live in the UK?	YES / NO Details:	YES / NO Details:
Q7	Have you ever been refused a street trading consent in this or any other area?	YES / NO Details:	YES / NO Details:
Q8	Telephone No	[REDACTED]	
Q9	Email address	—	

**B. COMPANY DETAILS (if applying as a Corporate body)**

AZ

Q10	Name	NAV MOBILE KITCHEN
Q11	Registered address	<del>██████████</del> RABY ST SHEFFIELD
Q12	Registered number	
Q13	Telephone number	
Q14	Email address	
Q15	Please provide details of all Directors (names, addresses, dates of birth and details of any convictions). A separate sheet may be used.	

**C. LOCATION AND TRADING DETAILS**

Q16	Please list a <b>maximum of 5</b> areas of Sheffield to trade as a mobile trader: (you can use the attached area list to help you identify the Sheffield areas)	
	Area 1	BYENGLISAVE
	Area 2	DARNALL
	Area 3	FIRTH PARK
	Area 4	TINSLEY
	Area 5	HANDWORTH

	<p>Note, Mobile traders</p> <ul style="list-style-type: none"> <li>• will not be permitted to trade within "The City Centre Management Team Boundary";</li> <li>• will not be permitted to remain static for more than 20 minutes, and cannot return to the same site within the same week (site refers to an 500 metre radius);</li> <li>• will not be permitted to trade within an 800 metre radius of the Sheffield Arena, Don Valley, Sheffield United and Sheffield Wednesday Stadiums on event / match days for four hours prior, during and one hour after each event;</li> <li>• will not be permitted to trade within a 800 metre radius of any school;</li> <li>• will not be able to trade in any other area except what is granted on the Consent; and</li> <li>• will not be permitted to trade within a 500 metre radius of any static traders, or other traders trading in similar goods / articles.</li> </ul>
--	--

Q17	Trading items (Unable to modify or change)	<p><del>HOT &amp; DRINKS</del> <b>FRUIT &amp; VEGETABLES ONLY</b></p> <p>Nb: No other items are permitted to be sold under this Consent, you must apply for a static consent for anything other.</p>
Q18	Specify days of trade (Permitted to trade 7 days a week)	<b>7 DAYS A WEEK</b>

## D. THE VEHICLE

A3

Q19	Description of vehicle to be used	Pick up
Q20	Registration number	X935 VUA
Q21	Date of first registration	02 - 11 - 2000
Q22	Last MOT and service	—
Q23	Size of vehicle	Height: 7 FT Width: 5 FT Length: 15 RT
Q24	Does the vehicle meet the quality criteria?  Your vehicle will be inspected prior to granting a consent.	

## E. CONVICTIONS / CAUTIONS

Q25	Have any of the applicants ever been convicted of a criminal offence, whether in the United Kingdom or elsewhere?  If the answer is Yes please give full details below:	<b>Applicant 1</b> Yes [ <input checked="" type="checkbox"/> ] No [ ]  <b>Applicant 2</b> Yes [ ] No [ ]		
<b>Details of previous convictions and/or cautions</b>				
	<b>Date of Conviction</b>	<b>Court of Conviction</b>	<b>Nature of Offence</b>	<b>Sentence</b>
<b>Applicant 1</b>		See driving licence attached		
<b>Applicant 2</b>				

A4

## F. CHECK LIST

The following documents must be attached with this application:

(tick)

The appropriate fee	✓
Your current passport	✓
Your current drivers licence	✓
One other proof of identity, showing your name and current address (recent utility bill, bank statement etc) <i>less than 3 mths old</i>	✓
Right to work documentation (if applicable)	N/A
Two colour (recent and identical) passport size photographs signed and dated on the reverse as a true likeness.	✓
Photographs of the vehicle / unit showing front, side and rear.	✓
Details of any food hygiene qualifications	✓
If trading in food, confirmation that the business has a food hygiene score rating of 3 or more.	✓
Confirmation that your vehicle meets the qualitative criteria	
Any further information you may wish to submit in support of your application	✓

The following documents must be forwarded to us before the grant of your consent:

(tick if enclosed with this application)

Certificate of insurance in respect of the vehicle / unit	✓
Appropriate vehicle test	✓
Public liability insurance (minimum of £2,000,000)	✓
Written confirmation that the vehicle meets the Council's food safety standards	✓
Waste management contract	✓
Declare that you have registered as a food business	✓

## G. DECLARATION

### WARNING

Paragraph 10(3) of Schedule 4 to the Local Government (Miscellaneous Provisions) Act 1982 gives the following warning:-

"Any person who, in connection with an application ...for a street trading consent, makes a false statement which he knows to be false, in any material respect, or which he does not believe to be true, shall be guilty of an offence."

I / We,

- declare that all the information I have given in this application is complete and correct;
- declare that I am over 17 years of age (in cases of individual applicants)
- declare I understand and will comply with the Sheffield City Council Street Trading Consent Conditions;
- undertake to pay Sheffield City Council the relevant consent fee in advance whether demanded or not;
- understand that consents are not transferable

A5

- understand that the Local Authority reserve the right to make further enquiries with South Yorkshire Police as a result of this application as they may consider desirable; and
- understand that giving false information is an offence and may result in prosecution and / or a street trading consent being refused or revoked:

x	<b>Applicant 1</b>
	Signature: x ..... <i>Iqbal Khan</i> .....
	Print name: ..... <i>IQBAL KHAN</i> .....
	Date: ..... <i>9.5.17</i> .....
	Capacity: ..... <i>OWNER</i> .....
	<b>Applicant 2</b>
	Signature: .....
	Print name: .....
	Date: .....
	Capacity: .....

x

Please read these notes before completing the application form.

- (a) If there is insufficient room on this form to fully answer the questions; or if you wish to make any further statement in support of your application, please do so on a separate sheet of paper attached to this form.
- (b) None of the information which you supply on (or with) this form will be treated as confidential except where it relates to convictions.
- (c) The Council is under no obligation whatsoever to grant a consent to any person; you will be notified of the result of this application, as soon as possible.

Please return the fully completed form and all attachments to:

**Licensing Service,  
 Block C, Staniforth Road Depot  
 Staniforth Road  
 Sheffield  
 S9 3HD**

The Service is open from 10am to 4pm, Monday to Friday. Telephone (0114) 2734264



**SHEFFIELD CITY COUNCIL  
SHEFFIELD AREAS**

AB

A	Abbeydale	H	Hackenthorpe	S	Sharrow
	Acres Hill		Halfway		Sharrowvale
	Arbourthorne		Handsworth		Shirecliffe
			Heeley		Shiregreen
B	Basegreen		Hemsworth		Skyedge
	Batemoor		Herding		Sothall
	Beauchief		High Bradfield		Southey
	Beighton		High green		Southey Green
	Bents Green		Hillsborough		Stannington
	Birley		Hollins End		Stocksbridge
	Bolsterstone				Stradbroke
	Bradway	I	Intake		
	Brightside			T	Tinsley
	Broomhall	J	Jordanthorpe		Totley
	Brungreave				
	Burncross	K	Kelham island	U	Upperthorpe
C	Catnerknowle	L	Langsett	W	Wadsley
	Chapelton		Lodgemoor		Walkley
	Charnock		Longley		Waterthorpe
	Crookes		Low Bradfield		Waverley
	Crookesmoor		Lowedges		Westfield
	Crosspool		Loxley		Wharncliffe Side
					Whirlow
D	Darnall	M	Manor		Wincobank
	Deepcar		Meadowhead		Winn Gardens
	Dore		Meersbrook		Wisewood
	Dungworth		Midhopstones		Woodhouse
			Millhouses		Woodseats
E	Ecclesall		Mosborough		Woodthorpe
	Ecclesfield				Worrall
	Endcliffe	N	Nether Green		Wybourn
			Netherthorpe		
F	Fir Vale		Norfolk Park		
	Firth Park		Norton		
	Foxhill		Norton Lees		
	Fulwood				
		O	Oughtibridge		
G	Gleadless		Owlthorpe		
	Gleadless Valley				
	Granville	P	Park Hill		
	Greenhill		Parson Cross		
	Greenlands		Phillimore		
	Grenoside				
	Greystones	R	Ranmoor		
			Ringinglow		

**CITY WIDE STREET TRADING  
QUALITY SPECIFICATION**  
(This specification does not include the city centre)

AF

**UNIT DESIGN**

- Good display is an important part of the selling process and top quality presentation encourages purchase and benefits the retailers' reputation.
- It is in the best interest of traders to produce a high quality design both internally and externally in their unit.
- The function of the unit is to identify the trader and add vitality and colour to the immediate area, and reflect the quality, cleanliness in their operation. The unit must contribute to the appearance of the area for good or bad, so design matters to everyone who uses the street, as well as the operator.
- Stalls must enhance the visual appearance of the street rather than detract from it and be constructed in a suitable style and of appropriate materials.

Examples of acceptable designs include:

- Modern, simple, functional stalls with umbrellas, canopies or striped awnings.
- Traditional or 'period' type handcarts, barrows or tricycles.
- The stall design should be fully accessible for all customers.
- The outside of the unit will be limited to the name of the stall, the type of product sold and a simple price list. Ad hoc pictures and advertiser's slogans should be avoided, as should untidy handwritten signs.
- Advertisements on stalls will not be permitted except by permission of the Council in writing and subject to further conditions. The Council shall be the sole judge of what is an acceptable advertisement.
- Sign writing and scrollwork must be finished to a standard acceptable to the City Council.
- The unit must be visually acceptable to the City Council.
- The general design of the unit must meet the requirements of the Council for the location and proposed hours or days of trading. A photograph of the actual unit or proposed model must be submitted on application.
- Bright colours and a sense of fun are encouraged.
- Pitched and curved roofs are encouraged.
- Canopies must be maintained and cleaned.
- No expenditure on units or equipment should be made until the Council has granted consent and the unit design has been approved.
- The internal layout of the unit must be clean and to a high standard.

A8

- Non-motorised vehicles (ie carts/barrows) are encouraged in pedestrian areas. For example shopping areas like Woodseats, Hillsborough, etc.
- Mobile trading vans must have a side hatch to serve customers.
- The unit / vehicle must be clearly identifiable as a trader.

### **Environmental Health considerations of the unit design:**

#### **For Enclosed Food units:**

- The internal arrangements must be such that:
  - There is suitable and sufficient hand washing facilities with hot water;
  - The work surfaces are impervious to water and readily cleansable;
  - There is sufficient compliant temperature controlled food storage facilities appropriate to the business;
  - The gas and electrical installations are certificated and deemed to be safe by a competent and suitably qualified engineer; any gas store cupboard should be outside of the food area;
- The external arrangements must be that the mobile is sufficiently weather and pest proof so as to not risk the contamination of the food.

#### **For Market-Stall or Street-Barrow type food units:**

- The stall must be covered to prevent the risk of matter falling on to the food;
- The work surfaces likely to be in contact with the food must be impervious to water and readily cleansable;
- Any intrinsic storage food area must be able to be secured against the intrusion by pests;
- If temperature controlled food is to be stored on the mobile, the storage facility shall be capable of maintaining the food in a legally compliant manner;
- That there are adequate hand washing facilities.

#### **Food Hygiene record (for all food stalls) - all food regulations have been adhered to:**

- The applicant will need to demonstrate that:
  - they have registered with their home Local Authority;
  - all food handlers have received adequate food safety training appropriate to their job role;
  - the food business has a legally compliant Food Safety Management System (e.g. Safer Food, Better Business);
  - if there is a history of non-compliance, it has been addressed and accepted by the Food Safety Enforcing Officer, or if the food business is in the process of

addressing the issues and the Food Safety Officer does not consider the defect too severe so as to prohibit the food business from trading; and

- o their business has a food hygiene rating score of at least 3.

A9

## DRESS

- Trader and their assistants must be identifiable (i.e wear a uniform).
- The style of dress worn by stall operators should be chosen to complement the style and period of the unit.
- Over clothing must always be smart and clean. Operators of food stalls should ensure that sufficient changes of clothes are provided so as to enable personnel to always wear over clothing, which is clean.
- Personal cleanliness is also important and persons employed at food stalls are required to have good personal hygiene.

## GENERAL

- Vehicles used to tow trailers must be parked legally at all times.
- The Council will reserve the right to not renew any consent where it considers the product/s offered by the operator are not in keeping with the requirements of the site.
- The goods complement and do not conflict with the goods sold by other retailers within their proposed area(s).

**The criteria above are intended to guide applicants for street trading consents as to the type of stall and dress, which the Council is looking to promote as a means of regulating the street trading.**

**It is not intended to exclude any design that does not fall within the examples given.**

Originals Seen AMO 16/5/17

AJO

# Application for the Registration Of A Food Business Establishment

(Regulation (EC) No. 852/2004 on the Hygiene of Foodstuffs, Article 6(2))

This form should be completed by food business operators in respect of new food business establishments and submitted to the relevant food authority 28 days before commencing food operations. On the basis of the activities carried out, certain food business establishments are required to be approved rather than registered. If you are unsure whether any aspect of your food operations would require your establishment to be approved, please contact the Health Protection Service on (0114) 2735774 for guidance.

1. Address of establishment: RUBY STREET, ATTERBURY TINSLEY  
(Or address at which moveable establishment is kept) SHEFFIELD Postcode: S9 1SQ

2. Name of food business (Trading name): NAV'S MOBILE KITCHEN

Telephone no: [REDACTED] Email: \_\_\_\_\_

3. Full Name of food business operator: IQBAL KHAN

4. Home Address of food business operator (If Limited Company fill in (9) below):  
SAME AS ABOVE Postcode: \_\_\_\_\_

Telephone no: SAME AS ABOVE Email: \_\_\_\_\_

5. Type of food business: (Please tick ALL boxes that apply)

<input type="checkbox"/> Farm Shop	<input checked="" type="checkbox"/> Catering	<input type="checkbox"/> Chilled foods	<input type="checkbox"/> Eggs
<input type="checkbox"/> Food manufacturing/processing	<input type="checkbox"/> Hospital/residential home/school	<input type="checkbox"/> Frozen foods	<input type="checkbox"/> Bakery
<input type="checkbox"/> Packer	<input type="checkbox"/> Hotel/pub/guest house	<input type="checkbox"/> Fruit & Vegetables	<input checked="" type="checkbox"/> Sandwiches
<input type="checkbox"/> Importer	<input checked="" type="checkbox"/> Private house used for a food business	<input type="checkbox"/> Fish/fish products	<input type="checkbox"/> Confectionery
<input type="checkbox"/> Wholesale/cash and carry	<input type="checkbox"/> Moveable establishment	<input type="checkbox"/> Fresh/frozen meat	<input type="checkbox"/> Table meals/snacks
<input type="checkbox"/> Distribution/warehousing	<input type="checkbox"/> Market Stall	<input checked="" type="checkbox"/> Fresh/frozen poultry	<input type="checkbox"/> Delivery service
<input type="checkbox"/> Retailer	<input type="checkbox"/> Food Broker	<input type="checkbox"/> Meat products or delicatessen	<input type="checkbox"/> Bulk chilled food storage
<input type="checkbox"/> Restaurant/café/snack bar	<input type="checkbox"/> Takeaway	<input type="checkbox"/> Dairy products	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Market	<input type="checkbox"/> Other (please give details): _____		
<input type="checkbox"/> Seasonal Slaughterer			
<input type="checkbox"/> Staff restaurant/canteen/kitchen			

7. Type of business:

<input checked="" type="checkbox"/> Sole Trader	<input type="checkbox"/> Other (please give details) _____
<input type="checkbox"/> Partnership	(If Limited Company, please Complete 9. below)
<input type="checkbox"/> Limited Company	

8. Does your business involve any of the following processes

<input type="checkbox"/> Canning	<input type="checkbox"/> Other packaging
<input type="checkbox"/> Vacuum packing	<input type="checkbox"/> Other: please give details
<input type="checkbox"/> Bottling	

9. Limited company name: \_\_\_\_\_ Company no: \_\_\_\_\_  
Registered Office address: \_\_\_\_\_ Postcode: \_\_\_\_\_  
Telephone no: \_\_\_\_\_ Email: \_\_\_\_\_

10. Number of vehicles or stalls kept at, or used from, the food business establishment and used for the purposes of preparing, selling or transporting food:  
None  1-5  6-10  11-50  51 plus

11. Water supplied to the food business establishment: Public (mains) supply  Private supply

12. Full name of manager (if different from operator): \_\_\_\_\_

13. Date you intend to open/date opened: JULY 2017 14. If this is a seasonal business: NO  
(Period during which you intend to be open each year)

15. Number of people engaged in food business: 0-10  11-50  51 plus  (Please tick one box)  
Count part-time worker(s) as one half (working 25 hrs per week or less)

16. Opening Hours: 10AM 3PM  
Signature of food business operator: [Signature]  
Date: 15.5.17

Name: IQBAL KHAN  
(BLOCK CAPITALS)  
Position: \_\_\_\_\_

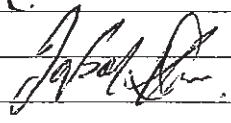
After This Form Has Been Submitted, Food Business Operators Must Notify Any Changes To The Activities Stated Above To:  
Food Safety, 5<sup>th</sup> Floor (North), Howden House, 1 Union Street, Sheffield S1 2SH.  
And Should Do So Within 28 Days Of The Change(S) Happening.

AM

Dear Sir,  
the mobile & street business

I go to garages, car washes, tyre places, shops who  
all have their own bin and workplace.  
I only have a small amount of rubbish for myself  
which I take to the nearest dumping site. It is  
almost half a black bag per week.

Thank you.



Liability Complete – Schedule of Insurance  
Arranged by Mobilers Insurance Services  
John Garth House, Engine Lane, Stourbridge, DY9 7DF

A12

Policy Number	ZI/001428
Name and Address of Insured	Mr Iqbal Khan/As Nav Mobile Kitchen 71 Raby Street Sheffield S9 1SQ
Period of Insurance	01/05/2017 to 30/04/2018
<b>Limits of Indemnity</b>	
Section 1 - Employers Liability	Not Included
Section 2 - Public Liability	£5,000,000 any one accident or series of accidents arising out of one event*
Section 3 - Products Liability	£5,000,000 (in the aggregate and in any one period of insurance)*
Pollution and Contamination	£5,000,000 in the aggregate any one period of insurance* <i>* increasing to £10,000,000 where stipulated under contract or regulatory requirement</i>
<b>Section 2 and 3 combined</b>	
Excess (Section 2/3)	£250.00 each and every property damage claim
Declared Occupation	Cold / Hot Food Vehicle
Declared Employees	None
Declared Seating Capacity	0
Declared Turnover	30,000
Premium (inclusive of IPT at current rate)	£ 68.00
Policy Fee	£25.00
Total	£93.00

Underwritten by Zenith Insurance plc. and /or its co-insurers whose names and addresses are available on request.

Zenith Insurance plc. is regulated by the Gibraltar Financial Services Commission and subject to a limited regulation by the Financial Conduct Authority and the Prudential Regulation Authority in respect of underwriting business in the UK (No.211787) 846-848 Europort, Gibraltar. QIC Europe Limited is authorised and regulated by the Malta Financial Services Authority (MFSA) to carry on general Insurance business in terms of the Malta Insurance Business Act, 1998 and subject to limited regulation by the UK Financial Conduct Authority and the Prudential Regulation Authority in respect of underwriting business in the UK (No.659521) No.7, 4th Floor, Block C, Skyway Offices, 179 Marina Street, Pieta, PTA 9042, Malta.

Several Liabilities Notice

The obligations of Zenith Insurance plc. and its co-insurers under contracts of insurance to which they subscribe are several and not joint and are limited solely to the extent of each insurers individual subscription. If one of the insurer does not for any reason satisfy all or part of its obligations the other insurer's will not be responsible for the defaulting insurer's obligations.



MOT Test Number 427010978273	Vehicle Registration Mark X935VUA	Vehicle Identification Number ZAPS9500000505121
Make DAIHATSU	Model HEJET	Colour White
Issuer's Name M. S. OKLEY	Test Class 4	Country of Registration Great Britain
Expiry Date 9 March 2018 (EIGHTEEN)	Issued 10 Mar 2017	Test Station 38694

**Odometer Reading and History**

10 3 2017: 115847 mi
7 5 2016: 114691 mi
30 4 2015: 109186 mi
26 4 2014: 103380 mi


**Inspection Authority**

ALPHA MOT AND SERVICE CENTRE LIMITED
UNIT D
LYONS STREET
SHEFFIELD
S4 7QS                      01142619032

**Additional Information**

To preserve the anniversary of the expiry date, the earliest you can present your vehicle for test is 10 February 2018.

**Signature of Issuer**



**Advisory Information**

Duplicate certificate issued by M. S. OKLEY on 12 April 2017

**About this document**

- 1 This document is a receipt style certificate telling you that an MOT Test pass result has been recorded in the Driver & Vehicle Standards Agency's (DVSA's) database of MOT Test results; this can be verified at [www.gov.uk/check-mot-status](http://www.gov.uk/check-mot-status).
  - 2 A test certificate relates only to the condition of the components examined at the time of test. It does not confirm the vehicle will remain roadworthy throughout the validity period of the certificate.
  - 3 Check carefully that the details are correct.
  - 4 Whilst advisory items listed above do not constitute MOT failure items, they are drawn to your attention for advice.
  - 5 For further information about this document, please visit [www.gov.uk/getting-an-mot](http://www.gov.uk/getting-an-mot) or contact DVSA on 0300 123 9000\*.
- \*Your call may be monitored or recorded for lawful purposes.



A14

**Temporary Cover Note and Certificate of Insurance**

Print Date: 25/04/2017

Client Ref: KHIX03TW01

Agency No: 4900

Cover Note Number **49000008137** Issue Date **25/04/2017** Issue Time **12:20**

Policy Number **CP49000006381** Reason for Issue **New Business**

**Policyholder**  
Mr Iqbal Khan  
[Redacted] Street  
Sheffield

The policyholder/Insured having applied for the insurance of the motor vehicle described below and having paid or agreed to pay the premium, the insurance is hereby provisionally held in force from the below date and time in terms of the form of this policy applicable to the type of cover and use described below for the period stated below. THIS MUST NOT BE FOR A PERIOD OF MORE THAN 30 DAYS UNLESS PRIOR PERMISSION IS RECEIVED FROM THE UNDERWRITERS. IMPORTANT if this cover note has been issued in connection with a new Insurance Proposal Form please note that it is not evidence of an annual contract or that the Company will enter into an annual contract until all requested documents, information and premium are received and accepted by us. In the event of the cover being terminated by written notice to the policyholder/Insured at the above address, the insurance will thereupon cease and a proportionate part of the annual premium payable will be charged for the time the insurance was in force.

Occupation or trade **Mobile Caterer Mobile Food Self Employed**

Operative from **00:01 1st May 2017** Expiry **12:00 31st May 2017**



VEHICLE DETAILS					
Make	Model	Body Type	Year of First Registration	CC	ABI Code
DAIHATSU	HIJET Hot Food Dispenser	Van	2000	1300	
Estimated Value £'s 2500	Registration Number X935 VUA	Cover TPFT	Product Markerstudy Solar CV FCEDI		

<b>DRIVERS</b> Provided that the person driving holds a licence to drive the vehicle or has held and is not disqualified from holding or obtaining such a licence.	<b>USE AS FOLLOWS</b>
The Policyholder Only.	Use for social domestic and pleasure purposes and use for the business of the Insured and that of his/her employer/business partner. Excluding use for the carriage of goods for hire or reward, the carriage of passengers for hire or reward, racing, pacemaking, speed testing, competitions, rallies, trials, track days or use for any purpose in connection with the Motor Trade.

**SPECIAL TERMS/CONDITIONS AND RESTRICTIONS.** Young & Inexperienced Driver excesses may apply in addition to those listed below. Please refer to your Policy Booklet and/or Policy Schedule for details.

**Compulsory Fire & Theft Excess £250**  
**PLEASE REFER TO POLICY BOOKLET FOR DETAILS OF ANY YOUNG/INEXPERIENCED DRIVER EXCESSES THAT MAY APPLY IN ADDITION TO THE EXCESS AMOUNT SHOWN AGAINST YOUR ENDORSEMENT.**

**CERTIFICATE OF MOTOR INSURANCE**

<p>I hereby certify that the insurance to which this certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, The Isle of Man, The Island of Guernsey, The Island of Jersey and The Island of Alderney.</p>  <p>Gary Humphreys Underwriting Director Markerstudy Insurance Company Ltd and/or its co-insurers Registered in Gibraltar (Reg No. 78789) Registered Office: 846-848 Europort, Gibraltar</p> <p>Markerstudy Insurance Company Limited is regulated by the Gibraltar Financial Services Commission and subject to a limited regulation by the Financial Conduct Authority and the Prudential Regulation Authority in respect of underwriting insurance business in the UK (No. 206322)</p>	Agents Name	Mobilers Insurance Services
	Operator	1231
	Address and telephone number of issuing Office John Garth House Engine Lane Stourbrige West Midlands DY9 7DF	
	To be signed by person authorised by the Company	
	Signature	

**ADVISES TO THIRD PARTIES - Nothing contained in this Certificate affects your right as a third party to make a claim**  
**THIS COVER NOTE HAS BEEN PRODUCED ON A LASER PRINTER AND IS NOT VALID IF IT HAS BEEN ALTERED IN ANYWAY**

To ensure that your claim is settled quickly and efficiently, please call our 24 hour Claims Helpline: 0844 873 8183  
Markerstudy Insurance Company Ltd, Authorised Insurers, registered in Gibraltar (No.78789) with registered office address at 846-848 Europort, Gibraltar.  
Markerstudy Insurance Company Ltd is an authorised insurance company licensed and based in Gibraltar and is regulated by the Gibraltar Financial Services Commission and subject to a limited regulation by the Financial Conduct Authority and the Prudential Regulation Authority in respect of underwriting business

AIS

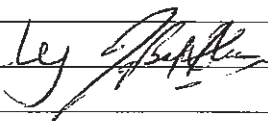
71 Raby St  
Tinsley  
Sheffield  
S9 11SQ

Dear Sir / Madam,

I would like to apply for a hot food and cold drink licence, I will be serving and cooking curry and rice, samosa etc which will then be transferred into a heated van.

I have previously held a hot food licence in the year 2013-2014 and this business will be exactly the same. I have sent my application form to your offices. All my experience is in catering and I have had over 30 years experience in this field.

Please contact me for further information if needed.

Yours sincerely 

Iqbal Khan



YorkshireWater

How to contact us

yorkshirewater.com

Calls may be recorded and monitored for quality and training purposes

0345 1 24 24 24

AK6

Mon - Fri 8am - 8pm, Sat 9am - 5pm

24 hr automated service for debit/credit card payments: 0345 1 247 247

Mr Iqbal Khan

Sheffield

Page 1 of 2

Date: 09 May 2017

Customer reference number



Here's your new bill for the above property occupied on 29 November 2016.



Sign up for online billing

View and manage your water bills online at a time and a place to suit you yorkshirewater.com/online

Your water and sewerage bill

Charges this period

29 Nov 2016 to 31 Mar 2017	£117.55
01 Apr 2017 to 31 Mar 2018	£358.92

Total this bill £476.47

Your payment schedule

8 monthly payments are due. The total of your bill is payable by instalments using your Payment Card.

Commencing £59.27 on 1 Jun 17 followed by £59.60 from 1 Jul 17 until 1 Jan 18

See over for:

- your charges explained
- your full payment schedule
- frequently asked questions

You may use this card without incurring a counter fee at PayPoint outlets (cash only) and Post Offices.

How to pay your bill



Spread your payments with Direct Debit - the easiest way to pay your bill. Visit yorkshirewater.com/directdebit or call us to find out more.



By debit or credit card

Visit yorkshirewater.com/payment or phone 0345 1 24 24 24 or our automated service on 0345 1 247 247 (24 hrs). There is a bank handling fee for credit cards.



At a post office

Pay free of charge (cash or debit card only) at any Post Office.



At a Local Authority cash office

You can pay by cash or cheque at the Calderdale Local Authority cash office.



By internet or phone banking

Use sort code 57-49-55 and account number 11111111. Please quote your customer reference number.

PayPoint

Pay free of charge (cash only) at any PayPoint outlet.



At a bank

You can't use your payment card at a bank.



**Highfield Awarding Body for Compliance**

Certifies that

***Iqbal Khan***

has successfully passed an assessment in

**HABC Level 2 Award in Food Safety  
in Catering (QCF)**

Date of assessment 17 July 2012

Date of award 01 August 2012

Certificate number 0776289

Course Director

Sheffield City Council Environmental Health

Training Organisation



Jason Sprenger - Chief Executive  
Highfield Awarding Body for Compliance

Regulated by



For more information see <http://register.ofqual.gov.uk>



Llywodraeth Cymru  
Welsh Government



Rewarding Learning

4

418

Nav's Kitchen  
40 Hatfield House Lane  
Sheffield  
S5 6HW

Date of hygiene rating

15<sup>th</sup> July 2013

Authorising signature

D. Laycock

Contact details

Sheffield City Council  
Health Protection Service  
2-10 Carbrook Hall Road  
Sheffield  
S9 2DB

Tel: 0114 2735774

For more information about the Food Hygiene Rating Scheme visit [food.gov.uk/ratings](http://food.gov.uk/ratings)

The food hygiene rating shown above reflects the standards found on the date of inspection or visit by the local authority. Ratings are given on a scale from 0 (urgent improvement necessary) up to 5 (very good). The rating is not a guide to food quality.

Sheffield  
City Council

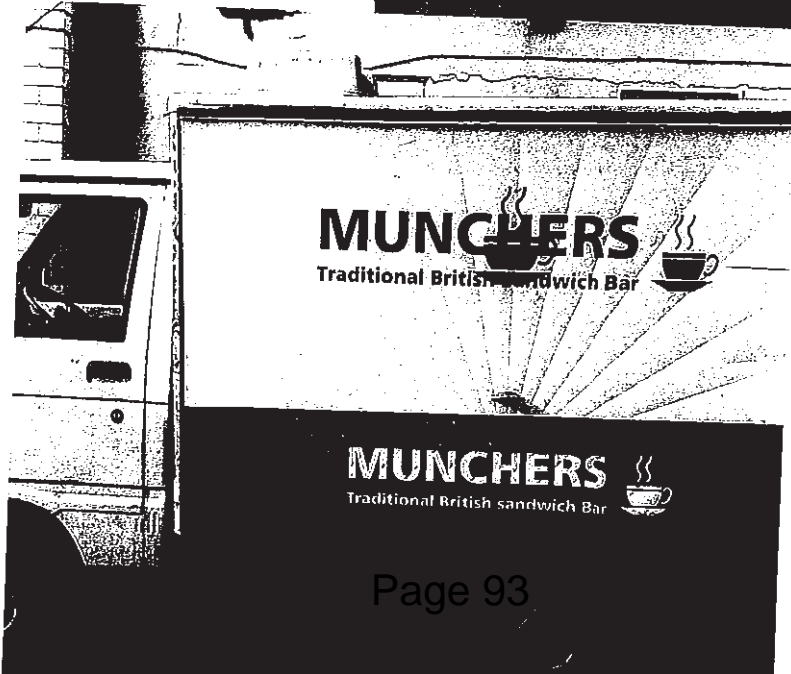
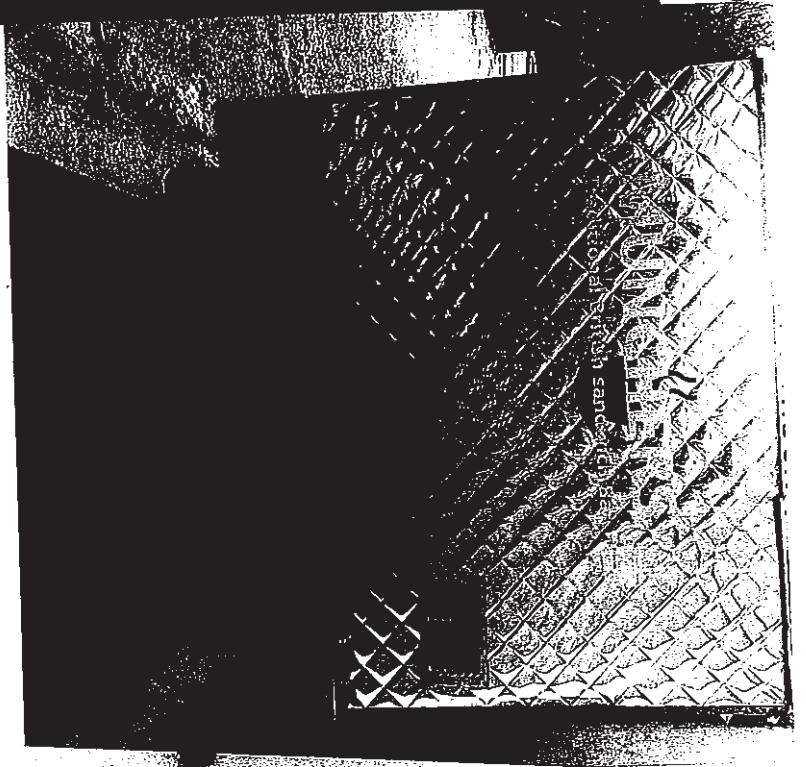


Food  
Standards  
Agency  
[food.gov.uk/ratings](http://food.gov.uk/ratings)

This certificate remains the property of the local authority which reserves the right to remove it at any time.



A20



# Appendix B

Invitation to attend



B1

# SHEFFIELD CITY COUNCIL

LOCAL GOVERNMENT MISCELLANEOUS PROVISIONS ACT 1982

Street Trading – Static Street Trading application – Mobile Hot Food.

## IMPORTANT: NOTIFICATION OF A COMMITTEE MEETING

To: Mr Iqbal Khan

[REDACTED]  
Sheffield  
[REDACTED]

Email:

**LEGISLATION:** Local Government (Miscellaneous Provisions) Act 1982

**LICENCE TYPE:** Street Trading Consent – Mobile Hot Food

I refer to the above and the application for the grant of a mobile street trading consent.

This matter has been referred to the Licensing Committee of Sheffield City Council for determination. Full details are provided in the report enclosed and to the Committee. The Licensing Committee has the authority to decide what action to take in relation to each application.

**The Committee has indicated that it expects applicants and interested parties and objectors to attend the meeting.**

The meeting in respect of the application will take place on **Wednesday 21<sup>st</sup> June 2017** in a Committee Room of the Town Hall, Sheffield, S1 2HH (Pinstone Street entrance) and you are invited to attend at **11:00 am**.

### PLEASE NOTE:

I would be grateful if you could confirm that you will be attending the meeting by telephoning the Licensing Office on 0114 2734264.

*Steve Lonnia*

.....  
Steve Lonnia  
Chief Licensing Officer  
Head of Licensing

Date: 9<sup>th</sup> June 2017

**IMPORTANT: A DECISION IS LIKELY TO BE MADE ON THIS ISSUE WHETHER YOU MAKE REPRESENTATION OR NOT.**

Licensing Service, Business Strategy and Regulation, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD Telephone 0114 2734264

**The Licensing Service Reception is open from 10.00am to 4.00pm, Monday to Friday. Telephone calls can be taken from 09:00am to 5:00pm.**

# Appendix C

Hearing Procedure

## STREET TRADING CONSENT APPLICATION

### SUB-COMMITTEE HEARING PROCEDURE

C1

This procedure has been drawn up to assist those parties attending Street Trading Consent Committee hearings.

1. The Chair of the Licensing Committee will introduce the Committee and ask officers to introduce themselves.
2. The Chair will ask the applicants and interested parties to formally introduce themselves.
3. The Solicitor to the Committee will outline the procedure to be followed at the hearing.
4. Hearing Procedure:-
  - (a) The Licensing Officer will introduce the report.
  - (b) Questions concerning the report can be asked both by Members and the applicant.
  - (c) The applicant/consent holder (or his/her nominated representative) will then be asked to:-
    - (i) detail the application;
    - (ii) provide clarification on the application and respond to the representations made.
  - (d) The Chair of the Licensing Committee will invite Members of the Sub-Committee and all other parties present to put any relevant questions to the applicant and/or his/her representative.
  - (e) Consultees / interested parties will be invited to present their representations or elect a spokesperson (which may be a Councillor) to speak on their behalf. New representations must not be raised.
  - (f) The Chair of the Licensing Committee will invite Members of the Sub-Committee and all other parties present to put any relevant questions to the consultees / interested parties.
  - (g) The consultees / interested parties will be invited to sum up. A maximum of 5 minutes will be allowed.
  - (h) The applicant will be invited to sum up. A maximum of 5 minutes will be allowed.
  - (i) The Licensing Officer will then detail the options.
  - (j) There will then be a private session for Members to take legal advice and consider the application.
  - (k) Once a decision has been reached, all parties will be invited to return. The Sub-Committee's decision and reasons will be announced by the Chair.
  - (l) The Sub-Committee's decision will be confirmed in writing to the applicant and those parties who made representations.

- NB:
- 1) At any time in the Licensing Process Members of the Committee may request legal advice from the Solicitor to the Committee. This advice may be given in open session or in private.
  - 2) The Committee Hearing will be held in public unless and in accordance with the Regulations the Committee determine that the public should be excluded.

**There is no right of appeal against the Council's decision to refuse to grant or revoke a Street Trading Consent.**

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